

Pre-half-term IT Quiz-o-rama

Ok, just to make sure you were all listening, I've got a few questions for you...

- 1) What is the web address or URL (unique resource locator), including protocol, site, folder and filename, for the 'Principles of IT' resource page?

- 2) What is the name for the numerical code used for accessing the symbols in a word processing package, such as Microsoft Word, which can be obtained using the Alt key and numbers from the numeric keypad on the right hand side of the keyboard?

- 3) What combination of keys will COPY an item to the clipboard in nearly any Windows application?

- 4) Where can you find assignment, examination and general information about this course, other than on the site that contains the page for Q1?

- 5) Name a popular search engine provider that also provides translation services. Also, what is the name of the translation service?

- 6) Who will have the most up-to-date and accurate information about Microsoft products, free updates for your Windows operating system, and a comprehensive help and support web site (*choke!*)?

- 7) What combination of keys will minimise all Windows application that are currently running?

- 8) In Internet Explorer, what combination of keys can you press to add the “http://www.” to the front of a web address, and the “.com” to the end?

- 9) How often should you update your anti-virus software?

- 10) What is the name associated with programs that secretly transmit information about your computer and habits to their creators for market research purposes?

- 11) Bonus question: what is the name of the text files that are written to your browser cache, which are used to track and identify you, and can also store information about you?

- 12) What is the name of the software or device that protects your computer from attack by ‘hackers’ whilst on the internet?

- 13) Which of the following will **NOT** improve the stability of your computer?
 - a. Virus checker
 - b. Registry checker / cleaner
 - c. Scandisk
 - d. Disk defragmenter
 - e. Disabling start-up items

- 14) Bonus question: What does the answer to Q13 improve?

- 15) What is the web address for the UK government Health and Safety Executive web site?

- 16) Give the name of a web site that provides a list of 'spy-ware' applications.

- 17) How often should you take a break from a VDU screen, and for how long?

- 18) Which key on the Windows keyboard can be held down to copy items whilst dragging them?

- 19) Which key on the Windows keyboard can be held down to move items whilst dragging them?

- 20) Name an anti-virus application.

- 21) How often should you back-up your work?

- 22) Seasonal: using a search engine, find the Celtic or Pagan name for the time of year we now call Halloween.

- 23) List as many items as you can that you would need to back up (a point for each correct, a point off for each unnecessary):

- 24) Draw the symbol that appears on the Microsoft Word toolbar which allows you to see the hidden mark-up / layout characters, which are not printed.
- 25) What is the name given to the list of text styles that can normally be found at the top left hand corner of the screen, e.g. Normal
- 26) Bonus: what do you call the family of font styles that have “extra bits”, such as tails and flared endings, e.g. Times new Roman?
- 27) List as many health and safety issues as you can, related to the use of computers.

Superb! This is the end of the test. You have done well to get this far...

What additional questions would you have asked, and which would you have scrapped?